

Your Guide to Documents for Achieving The Eagle Rank in the Sugarloaf District

STEP 1: Gamehaven Council Office Submissions: Please check that each of the following are present in the completed package you submit to the Gamehaven Council Office for Approval prior to the Scout's 18th Birthday.

• **Two copies of the Verified Eagle Scout Rank Application signed by all except the Council Office**

Requirements 1-6 must be completed. Signatures needed for Applicant, Unit Leader, Unit Committee Chair.

PLEASE NOTE - Submission needs to be prior to the Scout's 18th Birthday.

STEP 2: District Advancement Committee Submission: Upon receiving approval on the above items with signatures from the Council Office, the Scout is ready for their Eagle Board of Review. The following must be provided to the District Advancement Committee.

• **2 Council signed and Verified Eagle Applications (from Step 1)**

One will be returned to the Scout and one will be retained by the Council Office.

• **3 Completed Eagle Scout Leadership Service Project Workbooks – Requirement 5**

The Scout must use the electronic version of the Eagle Project Workbook as linked on the Gamehaven Website. Please refer to: [Life To Eagle Page](#) on website. These are to be in 3 ring binders with sheet protectors and at a level of quality that would generate an A in English class. The Eagle Project is the culmination of a scouting career, it needs to be presented in a manner that is worthy of the project and the rank of Eagle. The Workbooks must include the following:

○ **One-to-two page written summary of the Eagle Project**

This includes how the Scout demonstrated leadership, changes to the plan, why they were necessary, and what the Scout learned.

○ **Completed Information Sheet for Eagle Scout Projects**

This is for use in the annual Council Eagle Yearbook. This form is found on the Gamehaven Website. There is no need for a picture. A picture will be taken upon satisfactory completion of the Eagle Board of Review.

○ **A written statement of the Scout's Life Purpose and Ambitions –Requirement 6**

This must include:

- *A list of recognitions and positions from outside of Scouting. (Yes – a list is needed) It is time to share why you are worthy of being an Eagle through leadership in the community, church and school.*
- *Statements pertaining to goals after Scouting, how Scouting has served to build character, foster citizenship, and develop fitness are appropriate. A personal statement is very revealing and important.*

○ **Optional - “Approval / Thank-you” Letter from Beneficiary**

This is usually included in the Workbook but is optional. It signifies adequate completion of the Project from the perspective of the Beneficiary and assures the Board of Review that the Project was done to everyone's approval.

• **Scoutmaster Letter of Recommendation (sent directly to the District Advancement Chair)**

• **At Least 3 Separate Letters of Reference (delivered directly to the Advancement chair)**

These must not be from the Scout's parents or Scoutmaster. They should be hard copied and presented to the District Advancement Chair in an unopened state prior to the Eagle Board of Review.

Please work closely with your Scoutmaster on details related to the above items.

District Advancement Chair:

Tom Butterfield: 507-429-4170 Email sgtom1@acegroup.cc